

# WCB INSIDER

April 2019

## The WCB Clearance Request System

If you plan on hiring a subcontractor for a project make sure you obtain a clearance from the WCB before work begins.

A clearance is a letter that tells you whether or not a business, contractor or subcontractor has complied with the requirements of the Workers Compensation Board of Manitoba. This is important because if a contractor you've hired isn't in good standing with the WCB, you may be liable for their assessment costs - and may have your own assessment rates go up if they are injured in the workplace.

The WCB offers a Clearance Request System, an Internet application that will allow you to search potential sub-contractors and obtain authorized clearance status documents. If you become a registered user, you can also use this tool to compile and store lists of the sub-contractors you use most often and be updated on their clearance status via e-mail.

This system is one of many services deployed on the web by the WCB and is part of an initiative to provide faster and better service to our clients.

### Who should get clearances?

General contractors or any firm hiring for the purposes of construction, transportation, logging, janitorial, oil and gas wells, tow trucks, etc. should get clearance information on their subcontractors before work commences.



### When can I use the Online Clearance System?

WCB's Online Clearance System is available to you 24 hours a day, seven days a week. The WCB Technical Support Team is available to assist you from Monday to Friday, 8:00 AM to 7:00 PM by calling 204-954-4505 or toll-free in Canada at 1-855-954-4321 (except on statutory holidays). System and support availability is subject to change.

### There are two options for accessing the system:

1. The Online Directory: Search a comprehensive list of businesses by account number or business name and immediately see their standing with the WCB. Enter as many names as you want and get immediate information on each one. The Online Directory is available at [www.wcb.mb.ca](http://www.wcb.mb.ca).

2. Interactive Online List: Using a

secure Internet connection, registered users can create customized, interactive lists of businesses and sub-contractors. If a company's status changes, the Clearance Request System will automatically flag the company's name in your file and email you about the change in status the next business day. To register, call 204-954-4803 (in Winnipeg) or 1-866-751-9245 (toll-free in Canada).

### Do I require clearance on Supply Only contracts?

No, letters of clearance are not required for firms that "supply material only."

If you are in a non-contract based industry and you see the status "deemed worker," or if you cannot find your contractor in the system, you need to contact the WCB to verify their status at 204-954-4505 or toll-free in Canada at 1-855-954-4321. More information is also available at <https://www.wcb.mb.ca/clearances>.





## SAFE Work Certified Program Offered with Industry Partners

The WCB's prevention arm, SAFE Work Manitoba, helps you invest in safety and health at your workplace - and ultimately reduce your WCB costs.

To help you get there, SAFE Work Manitoba has developed a standard for occupational safety and health in the province called SAFE Work Certified.

Industry-based safety programs (IBSPs) offer safety & health certification to Manitoba employers who meet the SAFE Work Certified standard. Eligible employers can receive a financial reward for their efforts to prevent workplace injuries and illnesses.

### Safety and Health Certification Programs

The following safety and health certification programs are currently offered:

#### Construction - COR™ certification:

Heavy Construction: Manitoba Heavy Construction Association WORKSAFELY Program  
<http://www.mhca.mb.ca/worksafely/>  
204-947-1379

Industrial, Commercial and Residential Construction: Construction Safety

Association of Manitoba  
<http://www.constructionsafety.ca/>  
204-775-3171

#### Manufacturing:

Made Safe  
<https://madesafe.ca/>  
204-949-1454

#### Transportation:

S2 Safety: Sales and Service Safety Association (Motor Vehicle Safety Association of Manitoba)  
<https://s2safety.ca/>  
204-779-8296

RPM Trucking Industry Safety program  
<https://www.rpmsafety.ca/>  
204-632-6600

#### Agriculture:

Manitoba Farm Safety Program  
<https://www.manitobafarmsafety.ca/>  
204-697-1140

#### For other industries:

Contact SAFE Work Manitoba  
Winnipeg: 204-957-SAFE (7233)  
Outside Winnipeg: 1-855-957-SAFE (7233)  
Email: [swc@safeworkmanitoba.ca](mailto:swc@safeworkmanitoba.ca)

## 2019 Fact Sheets Available in Eight Languages

The WCB has updated its Fact Sheets, covering all the specialized information you might need in your dealings with us. From information on assessable payroll and calculation of benefits to coverage for contract workers and return to work, our Fact Sheets provide detailed information on every aspect of the WCB's business.

The Fact Sheets are available on our website in English, French, Tagalog, Spanish, German, Mandarin, Punjabi and Russian.

We've also reformatted some of our Fact Sheet content into FAQs in order to streamline information.

Check out the full listing of our Fact Sheets and FAQs at <https://www.wcb.mb.ca/resources/type>.

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